



Provider Access Policy

GB Committee Responsible:

Curriculum and Achievement

Reviewed by:

Juana Ortega

Review Date:

January 2025

Approved by Committee:

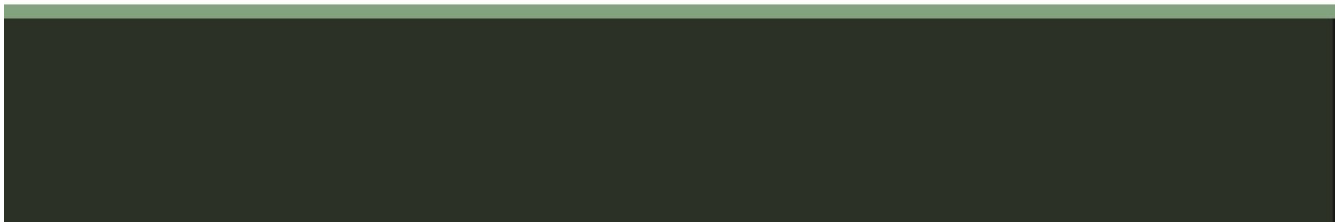
21st January 2025

Ratified by LC:

4th February 2025

Next Review Date:

January 2026



Provider Access Policy

Introduction

Bentley Wood High School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options, apprenticeships and non-academic routes that are available to them (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

This policy statement sets out the school’s arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the Baker Clause and the school’s legal obligations under Section 42B of the Education Act 1997.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Student entitlement

All students in years 8-13 are entitled to six encounters with a provider of a technical education or apprenticeships. These six encounters should be timed to inform post 14, post 16 and post 18 options and progression to the next stage of education or training.

As a minimum Bentley Wood High School will offer the follow provider access opportunities within the school day:

- Two encounters from different providers for students during the ‘first key phase (Year 8 or 9) that are mandatory for all students to attend.
- Two encounters from different providers for students during the ‘second key phase’ (year 10 or 11) that are mandatory for all students to attend.
- Two encounters from different providers for students during the ‘third key phase’ (Year 12 or 13) that are mandatory for the school to put on but are options for students to attend.

As a minimum, providers should provide:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- information about the careers to which those technical education qualifications or apprenticeships might lead
- a description of what learning or training with the provider is like
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Bentley Wood High School will never restrict access to a provider to a limited group of students.

Management of provider access requests

A provider wishing to request access should contact Ms Juana Ortega Assistant Headteacher and Careers Leader, Telephone: 020 8954 3625; Email: JOrtega@bentleywood.harrow.sch.uk

Explanation of how Bentley Wood will ensure provider access and student entitlement

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, please see the appendix for an overview. Bentley Wood High School uses Microsoft Teams and can facilitate virtual encounters where appropriate. These events provide speakers from academic, apprenticeship, T Level or other approved technical education qualification backgrounds access.

Our Child Protection and Safeguarding Policy set out the school's approach to allowing providers into school to speak to our students.

What are the rules for granting and refusing access requests

Our senior leadership team discuss all access requests on an individual basis, reflecting on the guest speaker's links with the curriculum, careers guidance and/or pastoral impact (such as developing resilience). The school will not show any bias towards access to speakers promoting different academic routes, be that academic or technical. During this discussion, we will seek references from other schools and investigate any possible links to extremist views that may put our students at risk. We will research any charitable/other group online to check their credentials. Our senior leadership team will be in contact as soon as possible to make prospective guest speakers aware if they are able to visit our school. If a guest speaker is invited to the school then they will be accompanied by a member of staff at all time to maintain high standards of safeguarding.

Premises and facilities

Bentley Wood High School will work closely with prospective guest speakers to provide them with the resources they need to make their visit successful.

Providers are welcome to leave a copy of their prospectus or other relevant course literature within the Careers Library, managed by the Careers Adviser and the School Librarian. The Careers Library is available to all students at lunch, break times and after school.

Complaints

Providers should see the Bentley Wood High School's complaints procedure if they wish to raise a complaint. Alternatively, complaints can be directed to Ms Naseema Akbar (Headteacher).

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Bentley Wood High School is committed to encouraging all students to make decisions about their future based on impartial information.

This Policy should be read in conjunction with:

- Careers Guidance Policy
- Safeguarding and Child Protection Policy
- Curriculum Policy
- Complaints procedure
- Careers Information on school website

Appendix 1

	Autumn	Spring	Summer
Year 7	<p>Careers Fair</p> <p>CEIAG in the PSHE Programme</p> <p>Careers Software Packages & Careers Library</p> <p>External Career/Educational Talks</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Drop-in sessions with Career Adviser or referrals by HoY at lunch Monday to Thursday.</p>
Year 8	<p>Careers Fair</p> <p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Drop-in sessions with Career Adviser or referrals by HoY at lunch Monday to Thursday.</p>	<p>Year 8 Careers Awareness Morning</p> <p>Options Evening</p> <p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p>	<p>CEIAG in the PSHE Programme</p> <p>Careers Software Packages & Careers Library</p> <p>External Career/Educational Talks</p>
Year 9	<p>Careers Fair</p> <p>CEIAG in the PSHE Programme</p> <p>Careers Software Packages & Careers Library</p> <p>External Career/Educational Talks</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Drop-in sessions with Career Adviser or referrals by HoY at lunch Monday to Thursday.</p>
Year 10	<p>Careers Fair</p> <p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Drop-in sessions with Career Adviser or referrals by HoY at lunch Monday to Thursday.</p>	<p>Interview & CV Skills Workshop</p> <p>CEIAG in the PSHE Programme</p> <p>Careers Software Packages & Careers Library</p> <p>External Career/Educational Talks</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Drop-in sessions with Career Adviser or referrals by HoY at lunch Monday to Thursday.</p> <p>Work Experience</p>
Year 11	<p>Careers Fair</p> <p>6th Form Open Evening Event</p> <p>CEIAG in the PSHE Programme</p> <p>External Career/ Apprenticeships</p>	<p>Parents Evening</p> <p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p>	<p>CEIAG in the PSHE Programme</p> <p>External Career/Educational Talks</p> <p>Careers Software Packages</p>

	/Educational Talks	Individual careers guidance meeting with trained careers Adviser National Apprenticeships Week National Careers Week	& Careers Library
Year 12	Year 12 Information Evening Careers Fair CEIAG in the PSHE Programme External Career/ Apprenticeships /Educational Talks	CEIAG in the PSHE Programme External Career/Educational Talks Individual careers guidance meeting with trained careers Adviser National Apprenticeships Week National Careers Week	CEIAG in the PSHE Programme Careers Software Packages & Careers Library External Career/Educational Talks Work Experience
Year 13	Careers Fair CEIAG in the PSHE Programme Careers Software Packages & Careers Library External Career/ Apprenticeships /Educational Talks	CEIAG in the PSHE Programme External Career/Educational Talks Individual careers guidance meeting with trained careers Adviser National Apprenticeships Week National Careers Week	CEIAG in the PSHE Programme External Career/Educational Talks

Please speak to Ms Juana Ortega, our Careers Leader, to discuss possible attendance at relevant events. Telephone: 020 8954 3625; Email: JOrtega@bentleywood.harrow.sch.uk

Appendix 2 – List of providers that have previously been invited to the school

Please contact the school office for the most up to date list.

Appendix 3 – Destination information

Please see Bentley Wood High School's destinations data that is publicly available:

<https://www.find-school-performance-data.service.gov.uk/school/137178/bentley-wood-high-school/secondary/pupil-destination>

<https://www.find-school-performance-data.service.gov.uk/school/137178/bentley-wood-high-school/16-to-18/student-destinations-he>